

Clackamas Community College
Online Course/Outline Submission System

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Section #1 General Course Information

Department: Clackamas Community College

Submitter

First Name: Joan
Last Name: San-Claire
Phone: 3013
Email: joan.san-claire@clackamas.edu

Course Prefix and Number: BA - 212

Credits: 4

Contact hours

Lecture (# of hours): 44
Lec/lab (# of hours):
Lab (# of hours):
Total course hours: 44

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Financial Accounting II

Course Description:

BA-212 picks up where BA-211 left off with accrual accounting principles and practices for service and merchandising organizations. In this course, students examine several accounting practices more in depth, including accounts receivable, plant assets, investments, current and long-term liabilities, payroll, stockholders' equity, and the cash flow statement. Students are taught how to evaluate financial position through financial statement analysis. This second financial accounting course is designed for students who are interested in business in general, as well as those who are planning a career in accounting.

Type of Course: Lower Division Collegiate

Is this class challengeable?

No

Can this course be repeated for credit in a degree?

No

Is general education certification being sought at this time?

No

Does this course map to any general education outcome(s)?

No

Is this course part of an AAS or related certificate of completion?

Yes

Name of degree(s) and/or certificate(s): Business and Accounting AAS & Certificate

Are there prerequisites to this course?

Yes

Pre-reqs: BA-211

Have you consulted with the appropriate chair if the pre-req is in another program?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

No

Are there similar courses existing in other programs or disciplines at CCC?

No

Will this class use library resources?

No

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

A-F or Pass/No Pass

Audit: Yes

When do you plan to offer this course?

- Summer
- Fall
- Winter
- Spring
- Not every term
- Not every year

Is this course equivalent to another?

If yes, they must have the same description and outcomes.

No

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. account for receivables, practice methods of estimation, and write off uncollectibles;
2. measure the cost of property, plant, and equipment, calculate depreciation, depletion, and amortization, and record loss or gain on disposals;
3. explain why organizations invest, and record debt and equity investment transactions;
4. demonstrate transactions for current and long-term liabilities, including payroll, and how they are presented on the balance sheet;
5. comprehend the elements of stockholders' equity;
6. prepare a statement of cash flows;
7. analyze financial statements and interpret ratios to evaluate performance and financial position.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Receivables.
2. Plant assets, natural resources, and intangibles.
3. Investments
4. Current liabilities and payroll.
5. Long-term liabilities.
6. Stockholders' equity.
7. Cash flow statement
8. Financial statement analysis.

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|----|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

Section #2 Course Transferability

Concern over students taking many courses that do not have a high transfer value has led to increasing attention to the transferability of LDC courses. The state currently requires us to certify that at least one OUS school will accept a new LDC course in transfer. Faculty should communicate with colleagues at one or more OUS schools to ascertain how the course will transfer by answering these questions.

1. Is there an equivalent lower division course at the University?
2. Will a department accept the course for its major or minor requirements?
3. Will the course be accepted as part of the University's distribution requirements?

If a course transfers as an elective only, it may still be accepted or approved as an LDC course, depending on the nature of the course, though it will likely not be eligible for Gen Ed status.

Which OUS schools will the course transfer to? (Check all that apply)

- | | |
|---|--|
| <input checked="" type="checkbox"/> ✓ EOU (Eastern Oregon University) | <input checked="" type="checkbox"/> ✓ PSU (Portland State University) |
| <input checked="" type="checkbox"/> ✓ OIT (Oregon Institute of Technology) | <input type="checkbox"/> SOU (Southern Oregon University) |
| <input checked="" type="checkbox"/> ✓ OSU (Oregon State University) | <input checked="" type="checkbox"/> ✓ UO (University of Oregon) |
| <input type="checkbox"/> OSU-Cascade | <input type="checkbox"/> WOU (Western Oregon University) |

Identify comparable course(s) at OUS school(s)

PCC: BA212
OIT: ACC 202 Prin of Accounting II

How does it transfer? (Check all that apply)

- ✓ required or support for major**
- general education or distribution requirement
- ✓ general elective**
- other (provide details):

First term to be offered:

Next available term after approval

:

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Section #1 General Course Information

Department: Health Sciences: Allied Health

Submitter

First Name: Helen
Last Name: Wand
Phone: 0694
Email: helenw

Course Prefix and Number: CLA - 125

Credits: 2

Contact hours

Lecture (# of hours): 22
Lec/lab (# of hours):
Lab (# of hours):
Total course hours: 22

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Introduction to Clinical Research

Course Description:

An overview of research as applied through clinical studies. Participants will learn elements of proper research techniques as conducted under the supervision of a physician or Ph.D. Required: Student Petition.

Type of Course: Career Technical Preparatory

Is this class challengeable?

No

Can this course be repeated for credit in a degree?

No

Is general education certification being sought at this time?

No

Does this course map to any general education outcome(s)?

No

Is this course part of an AAS or related certificate of completion?

Yes

Name of degree(s) and/or certificate(s): Clinical Laboratory Assitant Certificate

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student must be enrolled in current CLA cohort. Student Petition.

Are there similar courses existing in other programs or disciplines at CCC?

No

Will this class use library resources?

No

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

A-F Only

Audit: Yes

When do you plan to offer this course?

- Summer
- Fall
- Winter
- Spring**
- Not every term
- Not every year

Is this course equivalent to another?

If yes, they must have the same description and outcomes.

No

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. distinguish and evaluate the difference between basic research and clinical research, as well as differentiate the interaction of regulatory agencies with research studies;
2. verify and illustrate common research terminology, i.e., IRB, Research Coordinator, and other technical terms related to research;
3. describe and evaluate an overview of the history of clinical research and how regulation has developed as a result of poor conduct in research;
4. identify and evaluate the requirements for patient participation in a research study as outlined by a study's inclusion / exclusion criteria;
5. determine and demonstrate standard operation procedures for general conduct of a study and illustrate standard procedures for entering data into permanent records;
6. describe the difference between science and pseudoscience;
7. identify and distinguish 5 different unethical practices found in research;
8. identify "helicopter research" and illustrate the need for indigenous research;
9. distinguish and illustrate common documents used in research studies;
10. describe the principles of informed consent, pediatric consent, and the protection of vulnerable populations;
11. identify and distinguish the importance of Serious Adverse Events and unanticipated Problems for Research Subjects and what they may be.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. History and overview of clinical research
"helicopter research,"
illustrate need for indigenous research
2. ethics of clinical research
3. research protocol
4. preparing regulatory documents
5. consent forms
writing and preparing
informed consent
pediatric consent
protection of vulnerable populations
6. recruitment and retention of patients for purpose of research
7. transferring and monitoring data

Does the content of this class relate to job skills in any of the following areas:

1. Increased energy efficiency **No**

- | | |
|--------------------------------------|-----------|
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Specify term: Spring 2018

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Section #1 General Course Information

Department: Health Sciences: Allied Health

Submitter

First Name: Helen
Last Name: Wand
Phone: 0694
Email: helenw

Course Prefix and Number: CLA - 130

Credits: 1

Contact hours

Lecture (# of hours):
Lec/lab (# of hours): 22
Lab (# of hours):
Total course hours: 22

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Specimen Collection

Course Description:

This course covers appropriate specimen collection of all constituents of human anatomy for various laboratory testing and teaches students to recognize inappropriate specimen collection and develop problem solving skills as health professionals to protect patient safety. The final portion of this course qualifies students to perform drug testing collections under US Department of Transportation (DOT) regulations. The final exam will include a demonstration for collection proficiency. Specimen management and potential adulteration of specimens for drug testing will be addressed. This course is required for Clinical Laboratory Assistant program students. Required: Student Petition.

Type of Course: Career Technical Preparatory

Is this class challengeable?

No

Can this course be repeated for credit in a degree?

No

Is general education certification being sought at this time?

No

Does this course map to any general education outcome(s)?

No

Is this course part of an AAS or related certificate of completion?

Yes

Name of degree(s) and/or certificate(s): Certified Laboratory Assistant certificate

Are there prerequisites to this course?

Yes

Pre-reqs: CLA-100, CLA-101, CLA-101L, CLA-118, CLA-118L, BIO-120 or equivalent

Have you consulted with the appropriate chair if the pre-req is in another program?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

Yes

Recommendations:

Requirements: Student Petition

Are there similar courses existing in other programs or disciplines at CCC?

No

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

No

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

A-F or Pass/No Pass

Audit: No

When do you plan to offer this course?

- Summer
- Fall
- Winter**
- Spring
- Not every term
- Not every year

Is this course equivalent to another?

If yes, they must have the same description and outcomes.

No

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. use correct laboratory, medical, and anatomical terminology for effective and appropriate communication, both verbally and non-verbally, in the health-care setting;
2. demonstrate proficiency in all types of blood and body fluid collection techniques and the skill to prepare the specimens for analysis using Standard Operating Procedures;
3. discuss state and national laboratory regulations, including Infection Control, Health and Safety, and Quality Management;
4. use quality control data correctly and identify and report potential pre-analytical, analytical, and post-analytical errors in specimen collection;
5. master skills needed to pass exam for Certification for Drug Test Collection.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Collector qualifications and technique
2. Laboratory, site, and security requirements
3. Federal and DOT requirements
4. Website information
5. Paperwork protocol
6. collection types

- a. Monitored
- b. Observed
- c. Routine
- 7. Supplies
- 8. mock collections,

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|----|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Specify term: Winter Term 2018

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Section #1 General Course Information

Department: Health Sciences Department: Allied Health

Submitter

First Name: Karen
Last Name: Maynard
Phone: 0695
Email: kmaynard

Course Prefix and Number: MA - 110

Credits: 3

Contact hours

Lecture (# of hours): 33
Lec/lab (# of hours):
Lab (# of hours):
Total course hours: 33

For each credit, the student will be expected to spend, on average, 3 hours per week in combination of in-class and out-of-class activity.

Course Title: Medical Terminology

Course Description:

This course provides the foundational principles required for understanding medical terms used to communicate effectively within the healthcare field. This includes word meaning and discerning the difference between look-alike and sound-alike words through correct spelling and pronunciation. Students will develop the ability to read and comprehend the content of medical records and reports. Through the review of body systems this course includes introductions to disease processes, basic anatomy and physiology and associated terminology. This course is required prerequisite for Medical Assistant and Clinical Laboratory Assistant students.

Type of Course: Career Technical Preparatory

Is this class challengeable?

No

Can this course be repeated for credit in a degree?

No

Is general education certification being sought at this time?

No

Does this course map to any general education outcome(s)?

No

Is this course part of an AAS or related certificate of completion?

Yes

Name of degree(s) and/or certificate(s): Medical Assistant Certificate & Clinical Laboratory Assistant

Are there prerequisites to this course?

No

Are there corequisites to this course?

No

Are there any requirements or recommendations for students taken this course?

No

Are there similar courses existing in other programs or disciplines at CCC?

No

Will this class use library resources?

Yes

Have you talked with a librarian regarding that impact?

No

Is there any other potential impact on another department?

No

Does this course belong on the Related Instruction list?

No

GRADING METHOD:

A-F Only

Audit: Yes

When do you plan to offer this course?

- ✓ Summer**
- ✓ Fall**
- ✓ Winter**
- ✓ Spring**
- Not every term
- Not every year

Is this course equivalent to another?

If yes, they must have the same description and outcomes.

No

Will this course appear in the college catalog?

Yes

Will this course appear in the schedule?

Yes

Student Learning Outcomes:

Upon successful completion of this course, students should be able to:

1. define medical terms and abbreviations related to medical procedures and body systems;
2. **demonstrate correct pronunciation** of common medical terms;
3. demonstrate correct spelling when writing medical terms;
4. discern between sound alike and look-alike terms;
5. demonstrate knowledge of commonly accepted medical symbols and abbreviations;
6. identify medical terms by labeling word affixes: prefixes, suffixes, root words, and combining forms;
7. describe structural organization of the human body and identify body systems;
8. interpret the meaning of medical terminology used in medical reports.

This course does not include assessable General Education outcomes.

Major Topic Outline:

1. Introduction to medical terminology
2. Building a medical word
 - a. Root words
 - b. Suffixes
 - c. Prefixes
 - d. Combining forms
- e. Accepted acronyms and abbreviations
3. Human health and disease
4. Medical terms by review of body systems
 - a. Skeletal
 - b. Muscular
 - c. Cardiovascular
 - d. Lymphatic & immune
 - e. Endocrine
 - f. Nervous system
 - g. Special senses: eye & ears
 - h. Respiratory
 - i. Digestive
 - j. Urinary
 - k. Reproductive

Does the content of this class relate to job skills in any of the following areas:

- | | |
|--------------------------------------|----|
| 1. Increased energy efficiency | No |
| 2. Produce renewable energy | No |
| 3. Prevent environmental degradation | No |
| 4. Clean up natural environment | No |
| 5. Supports green services | No |

Percent of course: 0%

First term to be offered:

Next available term after approval

:
